



RUM RIVER CHAPTER AACN

Job Description

Title: COMMUNITY SERVICE/OUTREACH COORDINATOR

2 year term – APPOINTED POSITION

Responsibilities:

1. Seek out 5 community service volunteer opportunities for chapter members per year
 - a. Present potential opportunities to Board for approval
 - b. Organize and coordinate volunteer activities
 - c. Submit volunteer activity information to Newsletter Editor and Webmaster
 - d. Provide the Board with evaluation feedback regarding volunteer activities.

2. Attend all Board meetings and act as voting officer